

Registered Psychologist (.6 FTE to Full Time): Position Description

Title:	Senior Psychologist
Reports to:	CEO
Primary Objective	<ul style="list-style-type: none"> To co-ordinate SPELD Victoria's Psychologist Team to deliver the Diagnostic Assessment Service To provide diagnostic assessments for children, adolescents and adults to understand their learning difficulties and disabilities. To support SPELD Victoria's educational and advisory services.
About the Organisation	<p>SPELD Victoria is a Not for Profit (NFP) registered charity which commenced in 1969. SPELD Victoria provides information and services to children, young people and adults with Specific Learning Difficulties and those who care for, teach and work with them. We want to see Victorians having the opportunity to achieve their highest learning potential.</p> <p>We aim to ensure that:</p> <ol style="list-style-type: none"> Children achieve their highest learning potential supported by empowered and informed parents All Victorian children understand their learning difficulties and relative strengths (learning profile) All Victorians with SLD's use effective interventions and strategies to achieve their traditional literacy potential as quickly as possible All Victorian students are supported effectively by capable schools, tertiary institutions and informed teachers.
Position Responsibilities	
<p>Clinical and Literacy Services</p> <ul style="list-style-type: none"> Undertake full and partial diagnostic assessments (cognitive and psycho-educational), of children, adolescents and adults. Provide written reports on all individual assessments within standard time frame, including practical strategies and recommendations to support educational progress. Provide professional consultation services to parents, adults, adolescents, and children. Liaise with and provide quality advice to other professionals (allied health practitioners, school and university psychologists or counsellors). Maintain client records in line with SPELD Victoria's procedures. <p>Education and Advice</p> <ul style="list-style-type: none"> Provide advice and support to the CEO on psychological matters including changes to educational policy and opportunities for the provision of SPELD Victoria's psychological services. Provide occasional professional learning for teachers, other professionals, and parents as appropriate as part of SPELD Victoria's workshop and outreach program. <p>General Administration and Other Duties</p>	

- Perform all duties in accordance with relevant professional, government and organisational standards, policies and procedures including ethical and legal matters.
- Coordinate the psychologist team; lead fortnightly psychologist team meetings; and contribute to whole staff meetings.
- Abide by the SPELD Victoria and Donkey Wheel House's Covid plan, policies and procedures.
- Attend Committee and Sub-committee meetings when required.
- Undertake other duties as directed.

Self-management

- Take responsibility for maintaining and extending own professional knowledge on current research including new tests and personal registration requirements.
- Manage own self and identify when and how you need support to have a balanced and engaged work life.

Key performance indicators

This position supports outcomes against all SPELD's goals in direct and indirect ways. So, success will be measured against your contribution to our goals which are:

Engagement: A collaborative work ethos that produces mutual gains for members, stakeholders and SPELD Victoria.

Enablement: Feeling able to achieve learning potential and navigate whatever life throws at you

Excellence: A gold standard of efficient effectiveness.

Selection Criteria

Essential:

- Accredited Postgraduate degree in Psychology (preferably Educational and Developmental, Clinical or Neuropsychology).
- Current full registration with the Psychology Board of Australia
- Endorsement or eligibility for endorsement by AHPRA, in the areas of Educational and Developmental Psychology / Clinical Psychology)
- At least 8 years' experience in and demonstrated proficiency in psychological assessment, interview, and intervention techniques with individuals from a wide variety of backgrounds.
- Specialist knowledge in the assessment and evidence-based instruction or remediation of specific learning disabilities.
- Strong interpersonal skills and ability to develop positive rapport with children, adolescents, and adults.
- Strong report writing skills.
- Demonstrated capacity to work independently and as part of a team environment, in a clinical role and in the variety of roles undertaken as part of a not-for-profit organisation.
- Commitment to advocate on behalf of clients.
- Commitment to extend own professional development.

Desirable:

- Experience in supervising post grad psychology students.
- Knowledge of professional literature in area of learning difficulties/disabilities (research).
- Experience in developing and running Professional Learning workshops.
- Experience in an educational environment.
- Knowledge of the Victorian school system.

Other Information

- This is a .6 FTE to full-time position (38 hours) worked over 3-5 days; with the span of hours being worked over a 5-day block for a full-time role. The composition of days can either be Monday to Friday or Tuesday to Saturday or any other configuration based on business needs.
- SPELD Victoria maintains a flexible workplace policy which for this position means that reports may be completed from home under the Working from Home policy.
- Hours will generally be worked between 9.00 am – 5.00 pm but may be negotiated at times with the CEO due to organisational demands.
- Abide by the SPELD Victoria and Donkey Wheel House's COVID plan, policies and procedures.
- The position may involve some limited after hours and regional travel in the future. Time-in-Lieu policy applies.
- Appointment Pre-requisites:
 - 1) Current Working With Children (WWC) Check,
 - 2) Police Check;
 - 3) Current full registration by the Psychology Board of Australia; and
 - 4) Willingness to sign the Code of Conduct.
- SPELD Victoria is an equal opportunity organisation.
- SPELD Victoria is a non-smoking environment.